

**Vicksburg Village Homeowners Association
Board of Directors Minutes
Thursday, December 21, 2023 at 2:00pm**

- I. Call to Order / Pledge of Allegiance** – Tom Johnson
- II. Roll Call** –Present were Tom Johnson, Linda Lavretta, Judy Wright, Gwen Myers, Gloria Valentine, Ron Ballard. Absent was Don Hadley.-Quorum met.
- III. Approval of Agenda** –Gloria Valentine moved, seconded by Gwen Myers, motion carried.
- IV. Open Forum** – No issues on list
- V. Approval of last meeting minutes**- Gloria Valentine moved, Judy Wright seconded, motion carried, and minutes approved.
- VI. Presentation of Reports**
 - a. Treasurer’s Report – Judy Wright reported all bills paid and ledger balanced. Mary Staudt asked about any outstanding checks with Judy.
 - b. Presidents Report – Tom and Leah met with accounting firm and made corrections and corrected payroll issues on ledger. In Jan 2024, will change to Quickbooks Online which will allow accounting firm and Tom or Leah to access remotely. Fee may be less. Trees were trimmed, for an extra \$50 the clubhouse gutters were cleaned. The gutters need new screens.
Christine Klima may attend meetings when her schedule changes to give the ACC report. Tom and Christine checked the property owners list and discovered more HOA common area property and will get deeds corrected.
Tom will meet with Mary Ellen Terry around 1/5/24 to discuss the check-in procedure for ballots at the Annual Meeting. Ballots will be mailed out the 1st week in January.
Budget meeting early January to finalize recommendations.
The monthly BOD meeting is January 18, and the Annual Meeting is January 22, 2024. Resident contacts are updated but will not be available online, there will be copies in the clubhouse.
Leah is gone for the Christmas Holidays and will post a sign on the door.
 - c. ACC Report – Since 11/16/23 BOD meeting no request have been made.
- VII. Old / Unfinished Business** – None
- VIII. New Business**- None
- IX. Adjournment** – Linda Lavretta moved; Gloria Valentine seconded motion moved. Meeting adjourned at 2:20pm.

Next Regular BOD Meeting – Thursday, January 18, 2024 at 2pm, VVHOA Clubhouse. Annual Meeting January 22,2024 at 7pm, VVHOA Clubhouse, Check – in before 7pm.