

**Vicksburg Village Homeowners Association**  
**Board of Directors Minutes**  
**Thursday, April 18, 2024 at 2:00pm**

- I. Call to Order / Pledge of Allegiance** – Tom Johnson
- II. Roll Call** – Present were Tom Johnson, Linda Lavretta, Tim Sheets, Fred Fraley, Gloria Valentine, Judy Wright and Gwen Myers -Quorum met.
- III. Approval of Agenda** – Office manager’s summer hours request added. Linda moved, Gloria seconded, approved.
- IV. Open Forum** – No resident signatures listed
- V. Approval of March 2024 meeting minutes**- Date correction in adjournment to April 18, 2024. Mary Staudt requested her statement be changed in the March minutes to why dues checks are deposited at the end of each month; Tom to discuss with her. Linda moved and Tim seconded.- Minutes approved – March minutes revised and approved.
- VI. Presentation of Reports**
  - a. Treasurer’s Report – Judy reported all bills received & paid; ledger balanced. She made a motion to move \$10, 000 from checking to reserve savings account to accrue interest. Gloria seconded; approved.
  - b. Presidents Report – Tom reported approximately 90 responses to compliance survey. In another week, he will contact the 40-50 residents who have not responded. Fred had a budget question which Tom explained to look at annual, not monthly documentation, due to software program. Tim reported on sprinklers, that the contractor was called in, and he and Mike are catching up on repairs.
  - c. Committee Reports- Christine Klima reported 3 property improvements were carefully reviewed and approved. She reminded that sprinkler realignment may be needed if lawn covers changed. Also, remind your neighbors starting any improvements to complete ACC request. Christine asked that all committee chairs file monthly BOD reports. Gail, CCR chair, reported her committee meets weekly and reviews CCR’s line by line to make them more concise. Gail invited all residents for any comments/ concerns. Linda, clubhouse chair, reported her committee to have kitchen spring cleaning and residents should remove any personal items. The decoration committee requested framed pictures of mothers in honor of that upcoming holiday. Spring décor will be taken down at the end of April. No Bereavement to report. No Election to report.
- VII. Old / Unfinished Business** – None
- VIII. New Business**- New summer office hours discussed. Changing to Mon. / Wed. 8-2 and Tues 12-3; Thursday off but will check voicemails & emails, especially for broken sprinklers. She will come on Thursdays to set up for BOD. She will be compensated for a few hours. To start week of May 13 and return to present hours when school restarts in August. Tom moved and Fred seconded. Approved  
Gwen asked about cleanup of 451 Florian; Christine working with family. HOA responsible for the common area next to it. Tom and Christine to review. Mary

Staudt had questions on budget report. Judy and Tom are aware of changes from the migration from old to new financial software and will follow up with the accounting firm. The old software was used Jan and Feb 2024 and cannot be changed.

**XI. Adjournment** – Tim moved, and Fred seconded, motion passed at 2:32pm.

**Next Regular BOD Meeting** – Thursday, May 16, 2024 at 2pm, VVHOA Clubhouse.