

**Vicksburg Village Homeowners Association  
Board of Directors Minutes  
Thursday, May 15, 2025, at 2:00 p.m.**

- I. Call to Order / Pledge of Allegiance** – Tom Johnson
  - II. Roll Call** – Present were Tom Johnson, Cindy Breen (via phone), Gwen Myers, Tim Sheets, and Jan Parten. Quorum met.
  - III. Approval of Agenda** – Gwen moved, Tim seconded, approved.
  - IV. Open Forum** – *Each resident present may express their concerns for up to five (5) minutes. Two residents requested to speak.*
    - a. Glenn Debnam – Expressed his concern regarding lawn care. Specifically mentioned were frequency of mowing and irregular schedule of mowing/trimming by contractor. Tom noted that the contract with Mir Garden is expiring this year, and bids will be solicited at that time. A vendor for the upcoming contract period will then be selected.
    - b. Sherrill Hutson – Also expressed her concern regarding lawn care. Specifically mentioned was that yard service workers need supervision. The workers are leaving properties for the day without completing the mowing/trimming of yard(s). This results in some adjoining properties with cut versus not cut grass for periods of time. Weeds in the grass were noted as a problem.
  - V. Approval of March 20, 2025, meeting minutes**- Tim moved, Gwen or Cindy seconded, approved.
  - VI. Presentation of Reports**
    - a. Treasurer's Report – Cindy reported that she had reviewed the budget and balance sheets. She indicated all bills paid and accounts balanced. Copies of the budget and balance sheet were available for all present.
    - b. President's Report –
      - 1. Personnel –
        - a. Tom reported that Leah Essary had resigned her position as Office Manager. Several members present expressed their praise and gratitude for her service to VVHOA. He indicated there is no "official" resignation date as she has graciously offered to extend her employment through the recruiting/hiring and training process of a new employee.
        - b. Tom noted a document reflecting the recruiting/hiring strategy to be distributed following the meeting adjournment. There was discussion as to how the office will be managed given Leah's limited availability to work on-site and possibly hiring a temp.
      - c. Committee Reports – No formal reports were presented.
  - VII. Old / Unfinished Business** – None
  - VIII. New Business** – None
  - IX. Adjournment** – Tim moved, Gwen seconded, approved at 2:31 p.m.
- Next Regular BOD Meeting** –Thursday June 18, 2025, at 2 pm, VVHOA Clubhouse.